

Date: July 26, 2017  
Kind of Meeting: Regular Meeting  
Members Present: Board President Pamela Standhart, Board Vice-President Becky Binder, Ernest Kuehl, Vicki Hoertz, Debra Bechtold  
Others Present: Superintendent Michele Weaver, Jr.-Sr. High School Principal Lori Petrosino, DPPS Maura Green, School Business Manager Terrence Gillooley and Interested Citizens and Guests

## **I. Call to Order**

The meeting was called to order by President Standhart at 5:02 p.m. in the Junior/Senior High School Library Information Center

## **II. Pledge of Allegiance**

President Standhart asked that all of those in attendance remain standing and observe a moment of silence in honor of the men and women who are serving in the armed forces.

## **III. Executive Session**

On a motion made by Ernest Kuehl, seconded by Becky Binder, the Board of Education entered Executive Session at 5:03 p.m. for the purpose of contract negotiations. Board Member Debra Bechtold recused herself.

**Vote: 5-yes. Motion Carried.**

On a motion made by Ernest Kuehl, seconded by Becky Binder, the Board of Education reconvened in Regular Session at 6:08 p.m.

**Vote: 5-yes. Motion Carried.**

## **IV. Privilege of the Floor**

There were no comments.

## **V. Order of the Agenda**

On a motion made by Ernest Kuehl, seconded by Debra Bechtold, the Board of Education approved the Order of the Agenda.

**Vote: 5-yes. Motion Carried.**

## **VI. Minutes**

On a motion made by Ernest Kuehl, seconded by Becky Binder, the Board of Education approved the minutes from the meetings held on July 12, 2017 and July 13, 2017.

**Vote: 5-yes. Motion Carried.**

## **VII. Reports to the Board of Education**

Superintendent Weaver reviewed the District Comprehensive Improvement Plan (DCIP) and the School Comprehensive Education Plan (SCEP) with the use of a handout. The handout highlighted all tenets within the plans. A short question and answer followed.

School Business Manager Gillooley recommended no increase in the 2017-18 school lunch pricing. He provided an update on building and grounds projects. David Avitabile volunteered to paint the front lawn information sign and update the lettering. The Rotary has offered funding for the project.

#### **VIII. Public Comments**

There were no comments.

#### **IX. Board of Education Workshop/Discussion**

The Board will host their annual retreat on Tuesday, August 8 from 5-8pm. Administrators and BOE are invited to attend. The location is still being determined.

Vice-President Binder reviewed a list of items from the Senior Class Exit Interview. The students discussed things they would like continued at MCS as well as items to improve upon. The Board felt the Exit Interview was very worthwhile and plan to continue hosting the event in the future. The Board expressed concern over the decorating of mortar boards for graduation. Some students did not abide by the decorating guidelines.

Mr. Kuehl asked that BOE Policy #5640 be revised to prohibit the use of e-cigs.

#### **X. Correspondence and Communication**

23 Internal Claims Auditor Reports (Federal #32, #34, #35, #36, General Fund #42, #44, #45, #46, #47; Rolphie Fund #7, #8, #9; School Lunch Fund #25, #27, #28, #29; Trust & Agency #24, #25, #27, #28, #29, #30, #31)

Thank you letter Dustin Porter, Valedictorian

Letter from Lindy Robert-Community Education Adult Program Zumba Class

Letter from Emily Skowfoe-Thank you to Mr. Bender

#### **XI. Personnel**

On a motion made by Ernest Kuehl, seconded by Vicki Hoerz, the Board of Education approved the following Personnel items and resolutions:

BE IT RESOLVED, that the Board of Education hereby abolishes a .5 FTE FACS teacher and create a 1.0 FTE FACS teacher for the 2017-18 school year only, said term to commence on September 1, 2017 and end on June 30, 2018. The Superintendent is directed to notify the affected staff of the abolition.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the acceptance of the resignation of Anthony T. Greene from his position as Technology teacher, effective August 31, 2017.

BE IT RESOLVED, that the Board of Education of the Middleburgh Central School District hereby approves the request of Jennifer McCafferty for a leave of absence related to child birth. The start date is unknown, but it will continue for the remainder of the 2017-18 school year. The first twelve (12) weeks of this leave shall be designated as leave under the Family and Medical Leave Act, the exact dates to be determined, with pay for the time she is disabled, then unpaid.

Superintendent recommends appointment of Jennifer Conklin to establish and coordinate the Self Applied Fluoride Education Rinsing Program for the 2017-18 school year at her hourly rate for a maximum of 50 hours.

**Vote: 5-yes. Motion Carried.**

#### **XI. Financial**

On a motion made by Ernest Kuehl, seconded by Becky Binder, the Board of Education approved the following Financial items:

School Business Manager recommends approval of the acceptance of the Treasurer's Monthly Report ending June 30, 2017.

School Business Manager recommends approval of the acceptance of the Extra-Classroom Account Report ending May 31, 2017.

School Business Manager recommends acceptance of the donation of \$5000.00 to the MCS Points & Awards account from Margaret Bliss.

School Business Manager recommends declaration of the following textbooks obsolete/surplus:

Consumer Mathematics – 1  
Mathematics – 1 + teacher edition  
Course I Integrated Mathematics – 1  
Troubleshooting Mathematics Skills – 1  
Scott Forrestman Mathematics – 1  
Achieving Proficiency in Mathematics – 1  
Scott Forrestman Science – 2  
New York Math A – 2  
Addison Wesley Mathematics (orange) – 1  
Addison Wesley Mathematics (purple) – 1  
Mathematics with Business Applications - 2  
HBJ Mathematics – 1  
Algebra 1 – 2  
Creative Living – 1 + teacher edition  
Young Living – 1 + teacher edition  
Basic English Grammar – 1  
Basic English Composition – 1  
Saxon Math 65 – 2  
Saxon Math 76 – 1  
Life Skills English – 2 + teacher edition  
Discover Food – 1  
What You Need to Know about Signs, Directions, Maps – 1  
What You Need to Know about Basic Writing Skills, Letter, Consumer Complaints – 1  
What You Need to Know about Getting a Job and Filling out Forms – 1  
Mathematics for Everyday Life – 1  
Teaching Mathematics to Children with Special Needs – 1  
Spelling Connections – 1  
Prentice Hall Mathematics Course 3 – 1  
Entering the World of Work – 1  
Skills for Life – 1  
Food for Today – 1  
Life Skills Personal and Home Management – 1  
Working: Learning and living – 1  
Succeeding in the World of Work – 1  
Entering the World of Work – 2  
Resources for Living - 1

**Vote: 5-yes. Motion Carried.**

**XII. Old Business**

### **XIII. New Business**

On a motion made by Ernest Kuehl, seconded by Debra Bechtold, the Board of Education approved the following New Business items and resolutions:

Superintendent recommends approval of the CSE/CPSE Recommendations from meetings held on: June 15, June 22, 2017

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the School District Legal Counsel agreement by and between Middleburgh Central School and Girvin & Ferlazzo, P.C., dated February 20, 2017 for the period of July 1, 2017 through June 30, 2018.

School Business Manager recommends approval of the Final AS-7 Contract for 2016-17 services and the Preliminary AS-7 Contract for 2017-18 services.

Superintendent recommends adoption of the District Comprehensive Improvement Plan (DCIP) for the 2017-18 school year.

Superintendent recommends adoption of the School Comprehensive Improvement Plan (SCEP) for the 2017-18 school year.

Superintendent recommends the leasing of one bus to the Middleburgh Youth Commission for the following events:

Wednesday, July 12, 2017 Swim Meet, Cobleskill Village Pool  
Saturday, August 5, 2017 County Swim Meet, Cobleskill Village Pool

School Business Manager recommends approval of a cooperative purchasing agreement for food and cafeteria supplies with the Capital Region BOCES for the 2017-18 school year.

School Business Manager recommends approval of a cooperative bidding agreement with the Capital Region BOCES for the 2017-18 school year.

WHEREAS, the Middleburgh Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Middleburgh Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

WHEREAS, the Middleburgh Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Middleburgh Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Middleburgh Central School District hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Middleburgh Central School District are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

First read of the following policy:

File: 5660 School Food Service Program (Lunch and Breakfast)

**Vote: 5-yes. Motion Carried.**

**XIV. Topics for Future Discussion and/or Board Action**

The Board asked Supervisor Reports. The Transportation Dept. will do the first report in August.

**XV. Board action to recess/adjourn meeting**

On a motion made by Debra Bechtold, seconded by Vicki Hoerz, the Board of Education entered Executive Session at 7:48 p.m. for the employment history of two employees and one particular person.

**Vote: 5-yes. Motion Carried.**

On a motion made by Vicki Hoerz, seconded by Debra Bechtold, the Board of Education reconvened in Regular Session at 9:40 p.m.

**Vote: 5-yes. Motion Carried.**

On a motion made by Vicky Hoerz, seconded by Debra Bechtold, the Board of Education adjourned the meeting at 9:41 p.m.

**Vote: 5-yes. Motion Carried.**

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**Kim Lawyer, District Clerk**